

Notice of Participation – Occupational Health and Safety Interested Parties

Last revised August 2025

This form will be your formal notice of participation in an appeal. Submit it within 14 days of our invitation letter. If we don't receive a response from you within 14 days, the appeal will proceed without your participation. When filling out this form, please print clearly using black or blue ink and mail it to the address above.			
What appeal have you been invited to participate in?			
WCAT appeal number (e.g. A2109999)	Name of the appellant		WorkSafeBC employer account number
Review Division decision number (e.g. R0123456)		Review Division decision date (YYYY-MM-DD)	
Will you be participating in the appeal?			
If you participate, you will be sent a copy of the WorkSafeBC file concerning the appeal and any written submissions and new evidence. You will have an opportunity to provide written submissions and evidence, and we will invite you to attend an oral hearing if one is held.			
<input type="checkbox"/> Yes, I will participate. <input type="checkbox"/> No, I do not want to participate.			
Tell us about yourself		You must tell WCAT about any changes in this information, or the appeal may proceed without your participation.	
<input type="checkbox"/> I am the Worker Representative on the Inspection Report <input type="checkbox"/> I am the on the employer's Joint Health and Safety Committee <input type="checkbox"/> I am the Worker Representative on the employer's Safety Committee			
Last Name		First Name	
Your Pronouns <input type="checkbox"/> They/Them <input type="checkbox"/> She/Her <input type="checkbox"/> He/Him <input type="checkbox"/> Pronouns not listed: _____			Your pronouns and title will help us address you respectfully during the appeal process.
Your Title <input type="checkbox"/> Mx. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Mr. <input type="checkbox"/> Dr. <input type="checkbox"/> Title not listed: _____			
Employer's business/firm name		Your job title/position	
Work mailing address		City/Town	Province/State Postal/Zip Code
Country	Telephone (Work)	Fax Number (Work)	Telephone (Personal)
Please note: WCAT Online Services is not available to interested parties		How can WCAT use the email address you provided?	
Email address		<input type="checkbox"/> WCAT can send me appeal information and acknowledge receipt of this form. <input type="checkbox"/> WCAT can give my email to WorkSafeBC so they can send me a copy of the occupational health and safety disclosure, if necessary	
If an oral hearing is held, do you need an interpreter? WCAT supplies professional interpreters. Family or friends may not interpret for you.			
<input type="checkbox"/> No <input type="checkbox"/> Yes, the language (and dialect) I speak is _____			
Do you need any accommodations to participate in the appeal process?			
An accommodation is an arrangement to help remove a barrier that prevents you from fully participating in the appeal.			
<input type="checkbox"/> No <input type="checkbox"/> Yes, (please explain)			
Certification and authorization			
I confirm the information on this form is correct and complete. I will notify WCAT if I change my address or phone number. I understand that WCAT must be able to contact me, or the appeal will proceed without my participation.			
Full name (please print)		Signature X	Date Signed (YYYY-MM-DD)

Personal information on this form is collected for the processing and adjudication of a WCAT matter under the *Workers Compensation Act* and the *Freedom of Information and Protection of Privacy Act*. For further information, please contact WCAT's Freedom of Information Coordinator at the address or telephone number at the top of this form. Unencrypted email is not a secure medium. Any message or attachment you send by unencrypted email could be intercepted and read by someone else, and you accept the risk of access to personal information by unauthorized persons during transmission. WCAT accepts no responsibility for messages or attachments sent by email until they are received by WCAT. You are responsible for the security of information you are sending. You must assess its sensitivity and decide whether email is a secure enough method of communication.